

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of November 20, 2019**

**Members Present:** Paul Anderson, Dave Tyler, Jim Richards and John Mazza (7:23 p.m.)

**Members Absent:** Kirk Montstream

**Others Present:** WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza (7:50 p.m.) and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:03 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**II. Added Agenda Items**

There were no added items.

**III. Acceptance of Minutes of October 30, 2019**

**Motion:** To accept the minutes of October 30, 2019  
Richards/Tyler  
Passed unanimously

**IV. Communications**

Mr. Anderson explained that at last month's meeting there had been a question about the letters sent to the Board of Selectmen. He had copies of the letters; the first was to the Board of Selectmen regarding the sewer ordinance; the second was to the Department of Public Works regarding the Parks & Rec Soccer Field bathroom addition on Abbe Rd with a copy to the Board of Selectmen and the third was to the DPW regarding the South Rd Sewers with a copy to the Board of Selectmen.

Mr. Enderle explained that a letter was supposed to go out to the DPW but didn't. Attorney Lanza was going to send the letter. Mr. Enderle reported that at Mr. Richards's recommendation, a thank you letter was sent to the Police Department for the traffic control on Route 140. Mr. Enderle received a response from Deputy Chief Hart and Mr. Anderson reported that he had a response from Chief DeMarco.

**V. Visitors**

There were no scheduled visitors.

**VI. Public Participation**

There was no public participation.

**VII. Receipt of Applications**

Mr. Enderle reported that there are two new applications. The first was for a residential property, 45 Rolocut Rd. When sewer was installed on Rolocut Rd during the North Rd project it ended just before the Donahue's house at 45 Rolocut Rd. They contacted the WPCA and asked if the line could be extended. A change work order was issued to extend the line past their house. Their septic system has failed and they are connecting to the sewer. The application fee, the FCC and the sewer use charge have all been paid in full.

**COM2019-004, Town of East Windsor, 28 Abbe Rd**

Mr. Enderle reported that Town Engineer Len Norton submitted an application and plans for the soccer field bathroom addition at 28 Abbe Rd. JR Russo is the engineer of record on the plans. Mr. Enderle explained that there is a manhole in the street that connects to the pump station. The plans show that there will be a couple of

grinder pumps and will be going into the manhole against the flow. It was felt that the plans could be accepted on the condition that the force main enters the manhole at an angle that is compatible with the existing flow. When the conditions are met, Mr. Enderle can give his approval. Mr. Enderle explained that there is a detail sheet in the Standards and Detail book that deals with grinder pumps entering into gravity sewer. Mr. Anderson that they could accept the plans but could not approve as is. Mr. Tyler suggested that Mr. Enderle recommend that Russo revise the plans.

**Motion:** To accept the application COM2019-004, Town of East Windsor, 28 Abbe Rd.  
Richards/Mazza  
Passed unanimously

### **VIII. Approval of Applications**

**Motion:** To approve the application COM2019-004, plan of Town of East Windsor Public Works, 28 Abbe Rd, East Windsor, CT, prepared by JR Russo & Associates LLC, 1 Shoham Rd, East Windsor, CT 06088 dated 7/10/19 revised 10/30/19 with the condition of an amendment to the plans detailing proposed manhole showing inclusion of 14" length of 6" pipe as a diffuser to force main.  
Tyler/Mazza  
Passed unanimously

### **IX. Legal**

a. Sewer Ordinance Revision

Mr. Anderson reported that there is a new Board of Selectmen and this may be re-visited.

### **X. Unfinished Business**

a. IT Status

Mr. Alibozek reported that about six months ago a pump at a pump station ran for an extended period of time. They felt they would want an alert incorporated into the alarm. This past Monday, it paid off. They got an alarm at the Route 5 pump station. The operator on call pulled the pump and found a 5 gallon bucket of rags and paper towels. Mr. Enderle explained that they have gone from proactive to predictive.

b. Benefit Assessment Policy

This was not discussed.

### **XI. New Business**

a. Bill Sheet Review

Mr. Anderson reported that we are 42% through the budget year and 31% of the money has been spent. The budget is in good standing.

b. Operations & Maintenance Report

Mr. Enderle reported that it has been another good month. The plant is at one-third capacity and is 10 lbs. under on the nitrogen limit. As part of the CIP, the chlorine tanks have been replaced. The staff worked with the vendor on the chlorine tank replacement and there was a savings in the budget. A forklift had been rented from Jim Burnham. It was realized how valuable the forklift is at the facility. Jim Burnham dropped off two forklifts to be tried out. The 1<sup>st</sup> was a 20 year old Hyster for \$10,000 and the 2<sup>nd</sup> was a 2 year old Toyota for \$16,500. The savings on the chlorine tanks could be used to purchase a forklift. Mr. Burnham came to the plant to see which forklift would be the best fit. The need for a service contract was discussed. Mr. Tyler didn't think there would be a need.

**Motion:** To approve the purchase of a Toyota forklift at a cost of \$16,500 from Jim Burnham.  
Richards/Mazza  
Passed unanimously

Mr. Enderle explained that the pump station agreement for the Route 140 pump station has money in two accounts; one for operating and one for replacement. The money was to be kept in the accounts for 12 years.

It will be 12 years in December. There is approximately \$85,000 in these two accounts. This money will be available for use. Steve Bednarz has been working off the State bid to build a truck. On January 2<sup>nd</sup>, Mr. Enderle would like go to Town Treasurer Amy O'Toole and ask her to move the money from the Route 140 STIF accounts to CIP for the purchase of a truck with a crane to lift pumps.

**Motion:** To transfer the money from the Route 140 STIF accounts to the O&M CIP budget line.  
Tyler/Mazza  
Passed unanimously

Mr. Enderle reported that last year the doors of the old admin building had been replaced for roughly \$30,000 as a CIP project. This year the doors in the old digester building are being replaced. We were able to do some of the work ourselves and the cost will be about \$17,000. Money had been budgeted for new windows in the front office of the admin building. Stu Grant was contacted to do the work. He will be installing Indow window inserts.

Mr. Enderle went to the swearing in ceremony at Town Hall. It was impressive and very positive. First Selectman Jason Bowsza came to the plant today and spent about an hour and a half. Mr. Anderson reported that he stayed for the Board of Selectmen's meeting after the swearing in ceremony. A lot of people stayed for the meeting. They conducted business and the meeting adjourned in 28 minutes. Mr. Enderle has not witnessed that much positivity in the 10 years that he has been here. He's very optimistic.

#### Transfers

No transfers were needed.

## **XII. Adjournment**

**Motion:** To adjourn the meeting at 8:27 p.m.  
Richards/Mazza  
Passed unanimously

Respectfully submitted,

Laura Michael  
Recording Secretary