

TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY

Minutes of Meeting of February 26, 2020

Members Present: Paul Anderson, John Mazza and Jim Richards

Members Absent: Kirk Montstream

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza, Jerry Wilcox, Art Christian and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

Motion: To add Wilcox Excavating Construction Company, Inc., 50 Newberry Rd under Visitors.
Richards/Mazza
Passed unanimously

III. Acceptance of Minutes of January 29, February 6, February 10, and February 13, 2020

Motion: To accept the minutes of January 29, 2020.
Richards/Mazza
Passed unanimously

Motion: To accept the minutes of February 6, 2020.
Richards/Mazza
Passed unanimously

Motion: To accept the minutes of February 10, 2020.
Richards/Mazza
Passed unanimously

Motion: To accept the minutes of February 13, 2020.
Richards/Mazza
Passed unanimously

IV. Communications

Mr. Anderson had a public notice from the Town of Manchester for an invitation to bid for 2020 Paving Program. The work under the contract included other appurtenant work such as the resetting of catch basin tops, manholes and valve boxes; pavement markings; extruded concrete curb and traffic control.

V. Visitors

Mr. Enderle reported that he had been speaking with Mr. Wilcox, his son, and his engineer, Mr. Christian, about plans to put up a new building at 50 Newberry Rd. Mr. Enderle suggested that Mr. Wilcox come to the WPCA meeting. The existing building was put up in 1989/90 with a 6" sewer; typically an 8" sewer is required. Mr. Enderle suggested Mr. Wilcox come before the Commission before spending too much money. Only the WPCA can defer from the regulations. Mr. Enderle reported that Mr. Christian had put together flow calculations. This information was given to board members. Mr. Enderle was in agreement with Mr. Christian's numbers. The last three paragraphs provided pipe flow using Manning's equation. The 6" pipe would only be 13% full with the building addition. Mr. Enderle proposed that where the sewer line enters the existing building, the line is increased in size to an 8" line and then run outside of the building to a point at which it would terminate allowing the proposed additional building to connect. Mr. Christian has provided documentation that this will not be an issue. Mr. Wilcox stated that he had received approval in 1989/90. The existing building is 5,000 square feet; the proposed building has already been approved. The sewer is stubbed out. He wants to go with what was originally designed and approved. Mr. Enderle explained that is a problem because it's two separate buildings. Mr. Wilcox explained that he is putting the building up on spec. He wants to see what the Town will do for him. Mr. Enderle explained that these are two separate buildings. The proposed building will flow through the existing building. That makes this a community sewer system per State Statute and an agreement would be needed. Mr. Richards asked if Mr. Wilcox had approvals. Mr. Enderle replied no. Mr. Wilcox explained that in 1989/90, one building was built and one was proposed. The minimum size for main sewer is 8". Mr. Richards felt Mr. Wilcox is looking to be deferred but time has passed and rules have changed. Mr. Wilcox explained these are laterals; they don't have to be 8", only 6" or 4". Mr. Anderson explained that the pipe within 5' of the building is considered building sewer not a lateral. Mr. Wilcox explained that if he develops in the back of the property, he would put in a grinder pump and force main. Mr. Richards asked if they deferred, does it set a precedent for the rest of the project. Mr. Enderle said it would not. Mr. Enderle explained that the regulations were re-written in 2013. He can't approve this. It has to come to the commission. Mr. Enderle pointed out that if this is approved and in the future there is a heavy water user, this could encroach on the 6" pipe. Mr. Richards stated that he doesn't want to set a precedent. How do they move this along to the next step? Mr. Enderle explained that he has brought up his issues and done his job. The Board will need to come to a consensus. Mr. Wilcox explained he has possible future development. He owns 6 acres in back of the building. He would put in a grinder pump with force main to the street. Mr. Anderson questioned if the sewer extension was 160'. With a minimum 2% pitch, that will not be an issue. Mr. Enderle expressed his hope that the Board could come to a consensus. Mr. Enderle explained that as a commercial building, this would be subject to a three year review. Mr. Wilcox stated that he understands about the review process. Mr. Anderson explained that the facility connection charge will initially be calculated on estimated flow. When there are three full years of water records, they will review the use. If the use is higher, they will pay more. If it is less, they will be refunded. This is a one-time review. Mr. Enderle explained about the sewer use charge. There are 8 rentable units, they will be charged for a minimum of 8 units. Mr. Wilcox questioned the separate sewer use fee for each since commercial is based on flow. Mr. Anderson explained that like a strip mall, each unit will be charged a minimum of one unit. Mr. Enderle explained they will be billed a minimum of 8 units but if the water usage is more then they will be charged more. Mr. Wilcox said there will be one meter. Mr. Richards explained the charge will be the same, whether there is one meter or eight. Mr. Anderson explained there would be a minimum of one sewer use charge for each unit. You get charged for the number of units unless the water use is more than the defined unit of 50,000 gallons. Then you would be charged more. Mr. Wilcox expressed his appreciation for the Board's time. Mr. Wilcox asked the Board if he fills out an application, will they give their

consent. Mr. Anderson said they could give a consensus; they are pretty much in agreement with his plans for the new 12,000 square foot building. Mr. Wilcox would need to come back if he plans for future development of the back of his property. Mr. Wilcox asked if he would have to pay a facility connection charge. Mr. Anderson replied yes. This is a change of use and they will have to look at flow calculations to determine the FCC. He will be using more capacity. Mr. Wilcox explained that the Board had educated him; he appreciates their consideration. Where does he stand? Mr. Anderson told him to file an application. Mr. Enderle asked Mr. Christian to contact him to look at the numbers. Mr. Wilcox and Mr. Christian left the meeting at 7:55 p.m. Mr. Mazza asked if there would be any liability to the WPCA. Mr. Enderle replied this will all be private sewer. A caveat will be filed on the land records.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

a. Sewer Ordinance Revision

Mr. Anderson reported that this is stagnated until the Selectmen get past the budget season.

X. Unfinished Business

a. FY2020 Budget

Mr. Enderle reported there had been no changes. He was told the pension won't change and to keep insurance where it is. Mr. Anderson said they would finalize the budget at the March meeting. That gives a little time to get better numbers.

b. IT Status

Mr. Alibozek reported they are planning two SCADA computer upgrades. The Town is moving forward with Munis. The raw wet well transponder is having difficulty. Parts have been ordered and they are in good shape.

c. Benefit Assessment Policy

This was not discussed.

XIII. New Business

a. Bill Sheet Review

Mr. Anderson reported that we are 67% through the budget year and 52% expended. That is a good place to be.

b. Superintendent's Report

Mr. Mazza asked if Mr. Enderle heard anything regarding the letter they sent about the paving. Mr. Enderle reported that he and Mr. Alibozek attended a DOT meeting about the manholes being paved over on North Rd. The meeting was an overwhelming success. They are waiting for a written response from DOT for Attorney Lanza to use to write a letter explain this is what the State does, why can't the Town. They are hoping to get news of full reimbursement from the State. Mr. Richards has concerns with delaying the letter as spring is coming. Mr. Anderson pointed out that the public notice from the Town of Manchester regarding paving contracts is

important information. Mr. Richards feels the letter needs to get out before we get to spring and the Town enters into a paving contract. Attorney Lanza asked Mr. Enderle if he could get a copy of a sample contract from Town Engineer Len Norton and a copy of the Town of Manchester paving contract. Mr. Enderle said he would take care of this.

Mr. Enderle explained that the plant currently sends grit and screening to the Manchester Landfill. The landfill may be closing in the next 3-5 years. The grit and screenings contain biological matter and requires a special waste permit. Manchester is the only landfill that takes it. Plants doing upgrades are including equipment to process the screenings. He is letting the Board know that they may need to change their mode of operation. They may need to change their process for finer screenings with no vector attraction. After being processed by this equipment, the finer screenings can be put in the trash. Mr. Alibozek reported that he had visited two plants with these units. The units reduce the volume. The cost for a unit is approximately \$400,000 to \$500,000.

Mr. Enderle reported that it has been a busy month. They had a retirement and want to give it awhile to see how they fare. The Mill St pump station is mimicking the problem they had at the Scantic pump station. Mr. Alibozek is trying to coordinate with Town Hall for the sonic wall installation for Munis. A representative from Eversource energize visited the plant regarding an energy audit. Mr. Alibozek is looking at VFD's for the aerator and Gibbs drive and a VFD or soft start for Mill Pond. There is a possibility for cost share through Eversource.

Mr. Alibozek reported that DOT had complimented the plant. Mr. Enderle added that Tom Sgroi, DOT, said that the East Windsor guys are above everyone else and ahead of all others.

An Executive Session will be scheduled for the March meeting to discuss delinquent accounts with Attorney Lanza. Attorney Lanza reported that he had recently done 12 foreclosures for Suffield.

c. Transfers

No transfers were made.

XIV. Adjournment

Motion: To adjourn the meeting 8:36 p.m.
Richards/Mazza
Passed unanimously

Respectfully submitted,



Laura Michael
Recording Secretary