

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of June 24, 2020

Members Present: Paul Anderson, John Mazza and Jim Richards

Others Present: WPCA Superintendent E. Arthur Enderle III

The recording secretary was not present for the meeting. The minutes were transcribed from a recording.

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:04 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

III. Acceptance of Minutes of May 27, 2020 and Special Meeting of June 10, 2020

Motion: To accept the minutes of May 27, 2020.
Mazza/Richards
Motion carries

Motion: To accept the minutes of June 10, 2020.
Mazza/Richards
Motion carries

IV. Communications

Mr. Anderson had several legal notices. The 1st was the adoption notice for the East Windsor WPCA, which was published on June 13th. The other notices were for sewer use rates in surrounding towns. Other towns are getting creative with rates going up.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

COM2020-003 – ACI Auto Group, 206 South Main St

Mr. Enderle explained that the applicant is building a larger facility. Mr. Enderle has reviewed the plans for the sewer installation and has sent a copy to Town Engineer Len Norton. The plans meet our criteria. Mr. Anderson asked if they had a memo from Mr. Norton. Mr. Enderle replied not yet; the plans were just received this week.

Motion: To receive the application, COM2020-003 - ACI Auto Group, 206 South Main St.
Mazza/Richards
Motion carries

VIII. Approval of Applications

Motion: To approve the application COM2020-003 - ACI Auto Group, 206 South Main St, East Windsor, CT Map 022 Block 05 Lot 081 Zone: B-2, M-1 & A-2, revision date 6/22/20 with the condition of Town Engineer Len Norton's concurrence with data as presented.
Mazza/Richards
Motion carries

Motion: To suspend the regular meeting for the purpose of holding the scheduled public hearing.
Mazza/Richards
Motion carries

IX. Public Hearing

Motion: To open the public hearing for West River Farms LLC, 18 West River Rd through LaBrecque Properties LLC, 63 Newberry Rd.
Mazza/Richards
Motion carries

Mr. Anderson read the public hearing notice that was published in the *Journal Inquirer* on June 12, 2020.

There was no one present for West River Farms LLC, 18 West River Rd. Mr. Enderle explained that this was a new single family and all of the FCC has been paid at the old rate of \$4,994.

There was no one present for Wilcox Excavating Construction Co, Inc. Mr. Enderle explained that this is a new 5,000 square foot commercial building; none of the FCC has been paid.

There was no one present for LaBrecque Properties LLC, 63 Newberry Rd. Mr. Enderle explained that this is a new commercial building; none of the FCC has been paid.

Motion: To close the public hearing for West River Farms LLC, 18 West River Rd through LaBrecque Properties LLC, 63 Newberry Rd.
Mazza/Richards
Motion carries

Motion: To resume the regular meeting.
Mazza/Richards
Motion carries

X. Action on Facility Connection Charges

Motion: To impose the Facility Connection Charges as published for West River Farms LLC, 18 West River Rd through LaBrecque Properties LLC, 63 Newberry Rd.
Mazza/Richards
Motion carries

XI. Legal

This was not discussed.

XII. Unfinished Business

a. IT Status

This was not discussed.

b. Benefit Assessment Policy

The Town of East Windsor and the Water Pollution Control Authority of East Windsor are Equal Opportunity Providers & Employers
Complaints of Discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, DC 20250-9410

This was not discussed.

XIII. New Business

a. Bill Sheet Review

Mr. Anderson reported they are 100% through the year and 78% of the budget has been expended. Mr. Anderson pointed out that bills are still coming in. Mr. Richards thought it would be nice if they could end the year 5% under budget.

b. Superintendent's Report

Mr. Enderle explained that it's been really tough working with limited staff. A repair was made to the gravity belt thickener and the Gibbs drive. Mr. Enderle explained that Jim Burnham was a great help and he will be sending a thank you letter to him. With money left in the budget, Mr. Enderle realized that the large valves at the plant aren't holding and he would like to replace them all. The two new mechanics have started and they are skilled individuals. Mr. Anderson felt it was a good idea to get the product on site and not have to deal with a price increase. Mr. Enderle asked the board to make a motion authorizing the Superintendent to go outside of the bidding procedures because of the need to purchase a specific kind of valve. Mr. Richards felt this is an ongoing project that was already approved and only needed a supplemental appropriation. Mr. Anderson explained that although the WPCA is a separate entity, they are still part of the Town audit process. Mr. Richards feels they have started the project to replace the valves, why go out to bid if only one manufacturer can supply them. Mr. Anderson suggested approving the expenditure.

Motion: To approve the purchase of 11 valves, completing the valve replacement project.
Mazza/Richards
Motion carries

c. Transfers

No transfers were made.

XIV. Adjournment

Motion: To adjourn the meeting 8:10 p.m.
Richards/Mazza
Motion carries

Respectfully submitted,



Laura Michael
Recording Secretary

