

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of February 27, 2019

Members Present: Paul Anderson, Dave Tyler and John Mazza

Members Absent: Kirk Montstream

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:03 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

There were no added items.

III. Acceptance of Minutes of January 30, 2019

Motion: To accept the minutes of January 30, 2019
Mazza/Tyler
Passed unanimously

IV. Communications

There was no new communications.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

a. Retainer Agreement between Attorney Lanza and the WPCA
Attorney Lanza was not present.

b. Sewer Ordinance Revision

Mr. Anderson reported that this is in the hands of the Selectmen and the Town Attorney.

c. Delinquent Collections

Delinquent accounts were provided to Mr. Anderson for consideration by the Board for referral to Attorney Lanza for collection.

Motion: To refer delinquent accounts that meet the criteria to Attorney Lanza for collection.
Tyler/Mazza
Passed unanimously

X. Unfinished Business

a. FY2019-20 Budget Review

Mr. Tyler stated that they would only review the budget if there were changes that would have an impact. Mr. Enderle explained that he had carried health insurance in the budget with a 25% increase. He was given a new number of 12.89% for an increase this week. He put the new number into his spreadsheet to see the impact. He had put the budget together with the three year plan they had adopted. With the high health insurance increase, he had lowered some line items. Mr. Tyler explained to Mr. Enderle that he doesn't need a final budget until April. Mr. Tyler doesn't want Mr. Enderle wasting his time. Mr. Enderle doesn't expect the overall budget to change. Mr. Anderson explained that this budget was dependent on taking money from accounts with minimum balances. This money can go fast; they shouldn't be bleeding from accounts if they don't need to. Mr. Tyler felt Mr. Enderle should have a final budget for the April meeting.

b. IT Status

Mr. Alibozek reported that SCADA I came back from Whalley last week. They installed one new hard drive; it is running well. Mr. Enderle stated that they are building redundancy. When SCADA I failed, SCADA II took over. He reported that Mr. Alibozek is keeping track of the computer replacements. Mr. Enderle explained that Mr. Alibozek used the knowledge he gained at STCC to work along with Whalley on SCADA I. The bill for the repair and new hard drive was \$380. Mr. Enderle applauds Mr. Alibozek's expertise. Mr. Tyler stated that is why the bill was only \$380.

c. Benefit Assessment Policy

This was not discussed.

XI. New Business

a. Bill Sheet Review

Mr. Anderson reported they are through 67% of the year and 63% of the budget. He asked if the transfer will improve the budget. Mr. Enderle replied yes and gave an explanation of the transfer. It was for the issues at the Scantic Rd pump station. There was a faulty voltage regulator. It was sending too much voltage and started a fire in the can. Mr. Tyler asked what was being done to prevent it from happening again. Mr. Enderle replied that Tower Generator came out, replaced the voltage regulator, ran a load bank test and adjusted the regulator. They looked at Mill St also. Mr. Alibozek is working with the insurance company. CIRMA has passed the claim on to Hartford Steam Boiler. Mr. Tyler agreed that they had gone the right route to make sure this doesn't happen again. Mr. Anderson asked if they were planning to replace the generators. They are 35 years old, which is twice their life expectancy. Mr. Enderle had asked the service manager at Tower Generator if they could support these generators. He was told that they could. FEMA had closed its last round of grants in December. They were not looking at generators in that round. Mr. Alibozek has an application in and is ready for the next round of grants.

b. Superintendent's Report

Mr. Enderle reported that the average flow for the month of January was 1.54 MGD but the plant is running well. The actuators in the oxidation ditch were replaced; there were wet well cleanings and camera work this past month. The level and flow monitor in the RAW sewage wet well was replaced. They passed the testing required by DEEP. They are planning for jet flushing. The alarms for the past month have been weather related or out of our control.

c. Transfers

Motion: To transfer \$30,159.60 from the FCC Fund 2715 to Pump Station Maintenance (Supplies/Equipment) 2720 110600 52200.
Tyler/Mazza
Passed unanimously

XII. Adjournment

Motion: To adjourn the meeting at 7:53 p.m.
Mazza/Tyler
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary