

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of March 30, 2022

Members Present: Paul Anderson, Jim Richards and Steve Smith

Others Present: WPCA Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, Board of Selectmen Liaison Marie DeSousa and Recording Secretary Laura Michael

The on-site meeting was restricted to vaccinated commissioners and staff. The public may participate via the remote video conferencing platform Zoom.

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:02 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

Motion: To add imposition of Facility Connection Charges and Executive Session to discuss delinquent accounts to the agenda.
Smith/Richards
Passed unanimously

III. Acceptance of Minutes of February 23, 2022

Motion: To accept the minutes of February 23, 2022, as submitted.
Smith/Richards
Passed unanimously

IV. Communications

Mr. Anderson had a public hearing notice from the Town of Stafford WPCA. The public hearing was scheduled for March 21, 2022. Itemized estimates for expenditures for the WPCA FY2022-2023 were presented for the purpose of presenting no increase for the sewer user rate for FY2022-2023.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

Mr. Anderson asked if anyone was on Zoom; there was no response.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

EW Historical Society, 115 Scantic Rd, COM2022-001

It was explained that new information and plans have been submitted in response to Town Engineer Len Norton's comments. Mr. Enderle asked about the number of FCC's. Mr. Anderson replied there are multiple rentable spaces, each would pay an FCC. Mr. Enderle explained he put hatch marks on each of the new connections; there are six. One of the connections is a slab; there is no building. Mr. Enderle explained that if it is connected, it will pay a connection charge. Mr. Richards felt if they gave it to you this way, they want to pay as a package. Mr. Enderle explained that each individual, rentable unit pays an FCC. If there are six

connections, the WPCA has to allocate this capacity at the plant. Mr. Anderson stated the applicant would need to be made aware. Mr. Enderle explained that if they have well water, they will need to install a meter. Mr. Enderle pointed out there are two other future connections, stubs that they won't be charged for at this time. Mr. Richards stated that whatever they connect, there will be a connection fee. This needs to be made very clear, there will be a charge. Mr. Anderson pointed out there are as many as six connections at this time. Mr. Ussery will need to be made aware that a water meter will need to be installed.

Motion: To approve the application of EW Historical Society, 115 Scantic Rd, COM2022-001, prepared by JR Russo & Associates LLC, 1 Shoham Rd, East Windsor, CT 06088, Sanitary Sewer Improvements prepared for the East Windsor Historical Society Inc, Scantic & Cemetery Rd, East Windsor, CT. Job Number 20132-049 with a revision date of 3/21/2022 to address Town Engineer's comments. There are multiple sewer connections and a water meter will need to be installed.
Richards/Smith
Passed unanimously

IX. Legal

There was nothing to discuss under legal.

Motion: To suspend the regular meeting.
Smith/Richards
Passed unanimously

X. Public Hearing

Motion: To open the public hearing for Newberry Village LLC, 4 Mourning Dove Trail through Legere, 3 Rolocut Rd.
Smith/Richards
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the *Journal Inquirer* on March 18, 2022.

There was no one on Zoom for Newberry Village LLC, 4 Mourning Dove Trail. Mr. Enderle explained this is a new unit in an active adult community and half of the FCC has been paid.

There was no one on Zoom for Newberry Village LLC, 9 Mourning Dove Trail. Mr. Enderle explained this is a new unit in an active adult community and half of the FCC has been paid.

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There was no one on Zoom for Newberry Village LLC, 23 Mourning Dove Trail. Mr. Enderle explained this is a new unit in an active adult community and half of the FCC has been paid.

There was no one on Zoom for Newberry Village LLC, 45 Mourning Dove Trail. Mr. Enderle explained this is a new unit in an active adult community and half of the FCC has been paid.

There was no one on Zoom for Newberry Village LLC, 47 Mourning Dove Trail. Mr. Enderle explained this is a new unit in an active adult community and half of the FCC has been paid.

There was no one on Zoom for Newberry Village LLC, 5 Sparrow Dr. Mr. Enderle explained this is a new unit in an active adult community and half of the FCC has been paid.

There was no one present on Zoom for Legere, 3 Rolocut Rd. Mr. Enderle explained this is an existing single family residential and all of the FCC has been paid.

Motion: To close the public hearing for Newberry Village LLC, 4 Mourning Dove Trail through Legere, 3 Rolocut Rd.
Smith/Richards
Passed unanimously

Motion: To resume the regular meeting.
Smith/Richards
Passed unanimously

XI. Action on Facility Connection Charge

Motion: To impose the Facility Connection Charge for Newberry Village LLC, 4 Mourning Dove Trail through Legere, 3 Rolocut Rd. as published.
Smith/Richards
Passed unanimously

XII. Unfinished Business

IT Status

Scott Robbins from EIS was at the facility for three days this week. Mr. Alibozek explained that they were wrapping up the Earthcore/Eversource incentive program. They were running controls from new equipment to SCADA. There has been a lot of rags causing an issue with the raw wet well chamber. Mr. Richards asked is they are seeing an increase in rags/wipes. Mr. Enderle that in the last couple of months it has become an issue. Mr. Richards suggested putting together a flyer and getting it out on social media. It would be a good idea to get a program going with kids in school. The kids will get the information home to their parents. We need to take a public information approach. A pdf of the flyer could be provided to Mill Pond to distribute to their residents.

Paving Contracts

Mr. Enderle reported that DPW promptly paid their portion of Stoughton Rd.

Benefit Assessment Policy

This was not discussed.

XIII. New Business

Bill Sheet Review

Mr. Anderson reviewed several of the line items; we're 75% through the budget year with 67% of the money spent.

Superintendent's Report

Mr. Enderle reported that the effluent wet well had been cleaned out. The staff is gearing up for the jet flushing season which will begin on April 4th. Fourteen VFD's have been replaced through the Earthcore/Eversource incentive program. Mr. Enderle stated we have a really talented staff. When Traver came out to install the new VFD's, the two new mechanics assisted. Mr. Alibozek stated that when he asks their contractor's if staff can assist in order to gain knowledge, the contractors are always agreeable. Contractors like working at our facility with our staff.

Mr. Enderle explained that the materials have been ordered for a complete rebuild of the septage receiving station. Three pump stations, Mill St, Scantic Rd and Perri Lane will be rebuilt. Steve Bednarz has been working in a middle management roll. He's putting together schedules and working with the staff.

Mr. Alibozek explained that the VFD's Traver is replacing through the grant, are still good and will be kept as spares. We've gotten through 25-27 years with the same equipment through maintenance. Many plants at this point would need an upgrade.

Mr. Richards reported that sewage plants are being used to track Covid-19, is East Windsor doing this? Mr. Enderle replied that we haven't been asked.

Mr. Enderle reported that we are paying 5.9/kwh for our electricity. We have a contract through November 2024. The plant sheds load 8 – 10 times per year. A phone call is received a day before from Voltus when they

think we will need to run on auxiliary power. We will be participating in the program again this year. Mr. Anderson pointed out that the only reason we can load shed, is because the generators are maintained. Mr. Alibozek explained that the emergency overtime is over budget due to the fact that when they shed load it's usually Tuesday, Wednesday or Thursday 3 – 7 pm. An operator needs to be here for 5 – 6 hours of overtime. The facility has saved \$50,000 by shedding load. Mr. Enderle reported that Mike Cloutier from Constellation came in this week to discuss the electric rate contract and looking at trending. Mr. Richards asked if they have looked into solar power. Mr. Enderle replied they had but it is not feasible at this time. The facility may be a candidate for battery storage. This is being looked into.

Transfers

Motion: To transfer \$145,797.89 from WPCA Sewer Assessment 28560000 103012 to WPCA Operating Fund CIP 28550000 590100.
Discussion: Mr. Richards asked what the transfer was for. Mr. Enderle explained that the past 5-6 years they have allocated \$200,000 for CIP. This money has come out of the sewer assessment account so that it isn't being put against the rate payer. Mr. Richards stated this is an attempt to save the rate payer money. He's all for it.
Smith/Richards
Passed unanimously

Motion: To transfer \$54,202.11 from WPCA Sewer Assessment 28560000 103012 to WPCA Operating Fund, Major Equipment Repair 28550000 559900
Smith/Richards
Passed unanimously

XIV. Executive Session

Motion: To enter into Executive Session including the Recording Secretary and Superintendent.
Smith/Richards
Passed unanimously

Motion: To come out of Executive Session.
Smith/Richards
Passed unanimously

Motion: To move the (5) highlighted accounts to foreclosure through the proper legal process.
Smith/Richards
Passed unanimously

XV. Adjournment

Motion: To adjourn the meeting at 8:22 p.m.
Smith/Richards
Passed unanimously

Respectfully submitted,



Laura Michael
Recording Secretary