

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of January 25, 2023

Members Present: Paul Anderson, Jim Richards and Steve Smith

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, Deputy First Selectman Marie DeSousa and Recording Secretary Laura Michael

The on-site meeting was restricted to vaccinated commissioners and staff. The public may participate via the remote video conferencing platform Zoom.

Time and Place

Paul Anderson, Chairman, called the meeting to order at 6:30 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

III. Acceptance of Minutes of November 29, 2022

Motion: To accept the minutes of November 29, 2022, as submitted.
Smith/Richards
Passed unanimously

IV. Communications

Mr. Anderson had a few items of communication. The first was a news article published on 12/10/2022 regarding Worcester, MA being fined for a sewage spill. The Massachusetts DEP was fining the city of Worcester for dumping 6 million gallons of untreated wastewater into Lake Quinsigamond. The second item was a public notice from the Town of Stafford Wastewater treatment facility for an invitation to bid on SCADA System and Cybersecurity upgrades. The third was a request for proposals from the Town of Somers WPCA for a vendor to provide septic tank cleaning.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

No one was present on Zoom.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

No legal items were discussed.

Motion: To suspend the meeting for the purpose of holding the public hearing.
Smith/Richards
Passed unanimously

X. Public Hearing

Motion: To open the public hearing for West River Farms LLC, 26 West River Rd through West River Farms LLC, 46 West River Rd.
Smith/Richards
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.

There was no one present for West River Farms LLC, 26 West River Rd. Mr. Enderle explained this is a new residential single family and the FCC has been paid in full.

There was no one present for West River Farms LLC, 28 West River Rd. Mr. Enderle explained this is a new residential single family and the FCC has been paid in full.

There was no one present for West River Farms LLC, 35 West River Rd. Mr. Enderle explained this is a new residential single family and the FCC has been paid in full.

There was no one present for West River Farms LLC, 45 West River Rd. Mr. Enderle explained this is a new residential single family and the FCC has been paid in full.

There was no one present for West River Farms LLC, 46 West River Rd. Mr. Enderle explained this is a new residential single family and the FCC has been paid in full.

Motion: To close the public hearing for West River Farms LLC, 26 West River Rd through West River Farms LLC, 46 West River Rd.
Smith/Richards
Passed unanimously

Motion: To resume the meeting.
Smith/Richards
Passed unanimously

XI. Action on Facility Connection Charges

Motion: To impose the Facility Connection Charges for West River Farms LLC, 26 West River Rd through West River Farms LLC, 46 West River Rd. in the amount published.
Smith/Richards
Passed unanimously

XII. Unfinished Business

IT Status

Mr. Alibozek explained that a new SCADA computer was installed in Mr. Enderle's office with the new VT SCADA. He is very happy with it. Mr. Alibozek held RAS training with the operators. This will give them the ability to make small changes on the weekends.

Paving Contracts

There wasn't anything to report.

Benefit Assessment Policy

This was not discussed.

XIII. FY2023-24 Budget

Mr. Alibozek provided books to the Board Members. Mr. Enderle reviewed his narrative. The goal is to keep the rate at \$416. To accomplish this, they need to do a couple of things. Mr. Enderle pointed out the table he put together listing the equipment purchased or in the process of being purchased. He is proposing taking an additional \$50,000 from the fund balance. This would move purchases out of the operating budget. The fund balance will remain above the minimum balance. The unexpended budget and the excess revenue are returned to the fund balance. The WPCA has a healthy fund balance. The fund balance can be used for anything; it has no limitations. The WPCA can afford to provide relief to the ratepayer. It is not forgotten that this is the ratepayer's money. Mr. Enderle reviewed the balance of all WPCA funds. This balance will from having to borrow. The WPCA has no debt service. Mr. Smith asked if all the items in the table were under contract. Mr. Enderle replied he had moved forward with 75%. He hasn't done anything with the storage shed because it had not been on the list in November that the Board said to move forward with. The shed is needed to store spare parts. Prior to getting the storage shed, they will need to get a zoning permit.

Motion: To go forward with the permitting process with Planning and Zoning for the storage shed.
Richards/Smith
Discussion: Mr. Richards stated for Mr. Enderle to get the proper shed that is needed. He budgeted \$20,000 but if it comes in a bit higher, to get that shed.
Passed unanimously

Mr. Richards asked if all the items on the list will be under contract. Mr. Enderle replied yes. The rate will remain at \$416. \$50,000 will be taken out of the fund balance to cover \$50,000 major equipment repairs. Mr. Smith thanked Mr. Enderle and Mr. Alibozek.

Motion: To adopt the FY2023-24 Budget as presented.
Smith/Richards
Passed unanimously

Mr. Enderle thanked the Board.

XIV. New Business

Bill Sheet Review

Mr. Anderson reported that we are 58% through with the budget year and 56% of the money has been spent. We are on target and in good shape.

Superintendent's Report

Mr. Enderle reported that is has been busy with a lot going on. The first pump was installed at Scantic and they are tentatively planning the next pump install at Scantic for the next week. Mr. Enderle explained that he received a phone call from the site supervisor at Calamar. There are a number of things needed to be done. They need to address the interior plumbing. WPCA staff will need to be present to be sure no debris gets into the sewer system. The other issue is the FCC. Their FCC is \$331,000. They need to pay half to get a CO sign off. Mr. Enderle has contacted Calamar numerous times through email with his concerns with the outstanding issues. Mr. Richards said all concerns should be put into one email and print the email and send it by certified mail to Calamar. A copy should also be provided to the Town. Mr. Enderle explained that Calamar had been given a break on their FCC because this was supposed to be a senior living project with very little water use. Mr. Enderle is concerned that Calamar may come in asking for the FCC to be reduced further. It was the consensus that this will not happen. Mr. Richards asked if there was an end date on Calamar's contract with the WPCA. He would like contract end date to be added to the next agenda.

Mr. Enderle explained that in 2015 the FCC was increased from \$4,994 to \$6,500 with the intention of reviewing the rate every three years. It has not been reviewed. Mr. Richards asked for this to be added to the next agenda.

Transfers

There were no transfers.

XV. Adjournment

Motion: To adjourn the meeting at 7:30 p.m.
Smith/Richards
Passed unanimously

Respectfully submitted,



Laura Michael
Recording Secretary