

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of July 26, 2023

Members Present: Paul Anderson, Jim Richards and Steve Smith

Others Present: WPCA Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, WPCA Attorney Michael J. Lanza (remotely) and Recording Secretary Laura Michael

The on-site meeting was restricted to commissioners and staff. The public may participate via the remote video conferencing platform Zoom.

Time and Place

Paul Anderson, Chairman, called the meeting to order at 6:30 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

No items were added to the agenda.

III. Acceptance of Minutes of May 31, 2023

Motion: To accept the minutes of May 31, 2023, as submitted.
Smith/Richards
Passed unanimously.

IV. Election of Officers

Mr. Smith opened the floor for nominations for Chairman. Mr. Richards nominated Mr. Anderson for Chairman and Mr. Smith seconded the nomination. Nominations for Chairman were closed. Nominations for Vice Chairman were opened. Mr. Smith nominated Mr. Richards for Vice Chairman and Mr. Anderson seconded the nomination. Nominations for Vice Chairman were closed. All were in favor of Mr. Anderson for Chairman and Mr. Richards for Vice Chairman; no one was opposed. Mr. Anderson is Chairman and Mr. Richards is Vice Chairman.

V. Communications

Mr. Anderson had a legal notice from the Town of Suffield WPCA. The proposed sewer use fee for the Kent Farms Community Sewerage System is \$440.00. A legal notice from the Town of Vernon for a request for proposals seeking transportation and disposal services for the Wastewater Treatment Facility. A legal notice from the Town of Somers WPCA holding a public hearing regarding the sewer use rate for the Somersville Water Pollution Control Facility and the Maple Ridge Community System. The rate for Somersville is \$490.00 and for Maple Ridge \$180.00.

VI. Visitors

There were no scheduled visitors.

VII. Public Participation

Mr. Anderson asked if anyone was present on Zoom; no one was present.

VIII. Receipt of Applications

There were no new applications.

IX. Approval of Applications

There were no applications to be approved.

X. Legal

No legal items were discussed.

Motion: To suspend the regular meeting.
Smith/Richards
Passed unanimously.

XI. Public Hearing

Motion: To open the public hearing for Newberry Village LLC, 2 Mourning Dove Trail and Parenteau, 54 Scantic Rd.
Smith/Richards
Passed unanimously.

Mr. Anderson read the legal notice published in the Journal Inquirer on Friday, July 14, 2023.

There was no one present for Newberry Village LLC, 2 Mourning Dove Trail. Mr. Enderle explained that this is an active adult single family and one-half of the FCC has been paid.

There was no one present for Parenteau, 54 Scantic Rd. Mr. Enderle explained that is an existing single family residence and all of the FCC has been paid.

Motion: To close the public hearing for Newberry Village LLC, 2 Mourning Dove Trail and Parenteau, 54 Scantic Rd.
Smith/Richards
Passed unanimously.

XII. Action on FCC

Motion: To impose the Facility Connection Charges for Newberry Village LLC, 2 Mourning Dove Trail and Parenteau, 54 Scantic Rd as published.
Smith/Richards
Passed unanimously.

XIII. Unfinished Business

IT Status

Mr. Alibozek reported that they hadn't managed any forward movement with the server. He has been working on updating firmware. Mr. Alibozek had a lengthy phone conversation with Verizon. Verizon hadn't done much maintenance during Covid and were catching up. This is causing communication failure alarms with the pump stations. Mr. Anderson asked if it reconnects automatically. Mr. Alibozek replied at times, otherwise the operators have to reset the modem. Mr. Alibozek explained that they've been focusing on running things manually. DEEP and EPA want facilities to be able to function manually if computers fail. Mr. Enderle stated that Mr. Alibozek has done a great job. He's spent a lot of time putting together training.

XIV. New Business

Complaint Letter

Mr. Anderson had a copy of the complaint letter and Mr. Enderle's response. Mr. Anderson explained that a simple letter stating that this is the way we do business at this time. Mr. Richards stated that we do have empathy for this person.

Bill Sheet Review

Mr. Anderson explained that for the new budget year, we are 8% through the year and 7% of the money has been spent. For the last budget year, we are 100% through the year and 94% of the money has been spent.

Superintendent's Report

Mr. Anderson reported that CT Water project on Main Street, Broad Brook, has been extended into October. They are replacing the water main. The Community Center is moving forward. This will increase usage.

Mr. Enderle reported that the Route 140 project had been a huge undertaking. They replaced the pumps and VFD's. There were many vendors present along with Mr. Enderle, Mr. Alibozek, the two plant mechanics and a plant operator. It was a long but good day. At the end of the day, the pumps, VFD's and SCADA were in and running. A lot of planning went into the project. The same people are part of the projects and work like a well-oiled machine. Our guys did 90% of the work. Mr. Richards asked about the life span. Mr. Enderle replied typically 20 years, for us 30 years. Mr. Alibozek explained that they have a regular maintenance schedule. He gave credit to the vendors. There was a lot of planning, about one year. Everyone showed up. The vendors knew how important this was. The staff is very excited about what they are doing. Mr. Richards stated that this saves money and helps to stabilize the rate. That's really great. Mr. Anderson asked if this makes the pump station more efficient and save energy. Mr. Enderle replied yes to both.

Mr. Enderle explained that in May they discussed the blockage on Pleasant St. He had Green Mountain Pipe come in with their vactor/cleaner. They cleaned and televised the line. There is 1900' of sewer line with manholes at 300'. The line is clay tile. Green Mountain can run a liner through the 1900' without excavating. Mr. Enderle provided a booklet with pictures of the sewer line. The cost is \$72,072. They have an opening and can get the work done before school starts. Mr. Anderson felt this was a bargain. Mr. Richards asked where they would get the money from. Mr. Enderle explained that there was unexpended money in last year's budget and there was extra revenue. He would recommend using money from this year's CIP. They had planned to upgrade the Perri Lane Pump Station and the oxidation ditch with this year's allocated CIP. One of the projects could be done next year. Mr. Richards asked where the unexpended/excess funds go. Mr. Enderle replied the fund balance. Mr. Richards suggested having an emergency fund line which the unexpended/excess funds could go into. Mr. Smith explained there's more flexibility if it goes into the fund balance than having it in a line item. Mr. Richards doesn't want to cancel any projects. Mr. Enderle explained that they do the projects before there's a failure. Mr. Anderson felt they shouldn't get too close to the edge. They have the money to do the projects. Mr. Richards asked what is needed to get the job done.

Motion: To authorize the contract between the East Windsor WPCA and Green Mountain Pipeline for the Pleasant St project in the amount of \$72,072 to be signed by the Chairman.
Smith/Richards
Passed unanimously.

Transfers

Motion: To transfer \$50,000 from the Fund Balance to the FY2022-23 Operating Budget.
Smith/Richards
Passed unanimously.

Motion: To Transfer \$200,000 from the Sewer Assessment Fund to the FY2022-23 CIP.
Smith/Richards
Passed unanimously.

XV. Executive Session

Motion: To enter into Executive Session include WPCA, Superintendent, Chief Operator and WPCA Attorney.
Smith/Richards
Passed unanimously.

Motion: To come out of Executive Session at 8:07p.m.
Smith/Richards
Passed unanimously.

No action was taken.

XVI. Adjournment

Motion: To adjourn the meeting at 8:08 p.m.
Smith/Richards
Passed unanimously.

Respectfully submitted,



Laura Michael
Recording Secretary