

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of September 27, 2023

Members Present: Paul Anderson, Jim Richards and Steve Smith

Others Present: WPCA Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, Deputy Selectman Marie DeSousa, WPCA Attorney Michael J. Lanza and Recording Secretary Laura Michael

The on-site meeting was restricted to commissioners and staff. The public may participate via the remote video conferencing platform Zoom.

Time and Place

Paul Anderson, Chairman, called the meeting to order at 6:30 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

Motion: To add under New Business, FMLA discussion.
Smith/Richards
Passed unanimously.

III. Acceptance of Minutes of August 30, 2023

Motion: To accept the minutes of August 30, 2023, as submitted.
Smith/Richards
Passed unanimously.

IV. Communications

Mr. Anderson had a legal notice published in the Journal Inquirer regarding Facility Connection Charges and Sewer Benefit Assessments collected by the Town of East Windsor Tax Collector. The Tax Collector receives sewer use charges as a courtesy. Mr. Anderson explained that the sewer use charges are billed by the WPCA office. When some taxpayers go into the tax office to pay their taxes, they drop off their sewer use payment also. Mr. Richards asked if the sewer use bills direct rate payers to the WPCA office. Yes, the bills direct rate payers to the WPCA office.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

Mr. Anderson asked if anyone was present on Zoom; no one was present.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

Mr. Enderle asked Attorney Lanza about the small claims against Pippin Industries. Attorney Lanza replied that Pippin Industries no longer exists. Mr. Anderson stated that they are still in business. Mr. Richards feels Attorney Lanza should mail the letter again to the Woolam Rd address.

Motion: To suspend the regular meeting.
Smith/Richards
Passed unanimously.

X. Public Hearing

Motion: To open the public hearing for Johnson, 62 Old Ellington Rd through West River Farms LLC, 48 West River Rd.
Smith/Richards
Passed unanimously.

Mr. Anderson read the legal notice published in the Journal Inquirer on Friday, September 15, 2023.

There was no one present for Johnson, 62 Old Ellington Rd. Mr. Enderle explained that is an existing single-family residence and all of the FCC has been paid.

There was no one present for West River Farms LLC, 42 West River Rd. Mr. Enderle explained this is a new single-family residence and all of the FCC has been paid.

There was no one present for West River Farms LLC, 48 West River Rd. Mr. Enderle explained this is a new single-family residence and all of the FCC has been paid.

Motion: To close the public hearing for Johnson, 62 Old Ellington Rd through West River Farms LLC, 48 West River Rd.
Smith/Richards
Discussion: Mr. Richards asked if the reason West River Farms paid under the prior rate was because they paid in advance. Mr. Enderle replied yes, they had prepaid for all 69 lots.
Passed unanimously.

XI. Action on FCC

Motion: To impose the Facility Connection Charges for Johnson, 62 Old Ellington Rd through West River Farms LLC, 48 West River Rd as published.
Smith/Richards
Passed unanimously.

XII. Unfinished Business

IT Status

Mr. Enderle explained that a collection box will be fabricated and installed at the front entrance of the admin building along with security cameras. Mr. Richards asked why a collection box was being installed. Mr. Enderle explained that people could drop off their payment after hours. Mr. Richards asked why we don't accept credit card payments. It was explained that credit card payments are not accepted in the office but credit/debit card and electronic check payments can be made online. It is explained that rate payers that the service provider charges a convenience fee.

Mr. Enderle explained that the alarms have been reduced. Mr. Alibozek and our integrator, Scott Robbins, have programmed the modems to reboot.

Mr. Alibozek reported that he has filed a claim with CIRMA for the sewer repair at 91 Main Street and the lightning strike at Scout Hall. Mr. Enderle explained that he had reached out to the Superintendent of the South Windsor plant regarding CIRMA claims. South Windsor has not submitted any claims. Mr. Enderle asked if he should reach out to State Representative, Tom Delnicki. It was explained the Mr. Delnicki is on the insurance

committee and is a nice guy. He should be made aware of the results of the bill regarding the sewer repair claims.

SCADA applications have been added to Mr. Enderle's office and the lab. Mr. Enderle is very happy with the new application.

XIII. New Business

FMLA Discussion

There was a lengthy discussion regarding FMLA and PL (Paid Leave). A WPCA employee is currently out on medical leave. He has accumulated sick time that he is using. Mr. Enderle received an email from First Selectman Bowsza that it came to his attention that the WPCA has an employee out on medical leave. He suggested Mr. Enderle consult an attorney as this is a legal issue and not a labor issue. The WPCA Union Contract has a statement, Section 14.10, "Family Medical Leave Act (FMLA) shall not run concurrently with any paid or unpaid leave or time off". FMLA protects your job for 12 weeks. Mr. Enderle stated the employee is an important piece of our organization and he needs this guy back. Attorney Lanza asked if he is expected to be out more than 12 weeks. The reply was yes. Mr. Alibozek stated that the employee does a great job and he needs to know he has a job to come back to. Attorney Lanza stated that we need to do the right thing. This is a valued employee and he doesn't need to worry about having a job to come back to. Mr. Richards asked if the employee were to run out of time, would there be an ability for other employees to donate time to him. Mr. Alibozek replied that this has been done for other employees. Mr. Smith suggested contacting the Office of the Ombudsman for Healthcare and Senator Anwar's Senatorial Aid explaining that there is a municipal employee who may run out of time. What can be done for him? Mr. Smith believes there is help available.

Bill Sheet Review

Mr. Anderson explained that the bill sheet they have has been approved.

Three Year Review

A summary of the Three-Year Review for Delray, 32 North Rd, was provided. Mr. Enderle explained this is the former Fastenal. The building was converted into offices after Fastenal moved out. The usage for the three years was reviewed. It appeared there may have been an error in calculating. The numbers will be verified.

Superintendent's Report

Mr. Enderle explained that is an integral part of the facility who did a lot of the planning and organizing. He gave credit to the crew and Mr. Alibozek who has taken the brunt of the work. They are making progress on IT. They made a lot of progress with the vector. That is pretty much done for the season. They are ready to have the clarifier redone.

Transfers

There were no transfers.

XIV. Adjournment

Motion: To adjourn the meeting at 7:39 p.m.
Smith/Richards
Passed unanimously.

Respectfully submitted,



Laura Michael
Recording Secretary