

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of May 29, 2019

Members Present: Paul Anderson, Kirk Montstream and John Mazza

Members Absent: Dave Tyler

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza (arrived at 7:49 p.m.) and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:04 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

No items were added.

III. Acceptance of Minutes of April 24, 2019

Motion: To accept the minutes of April 24, 2019
Montstream/Mazza
Passed unanimously

IV. Communications

Mr. Anderson had several items of communication. A Suffield WPCA employee was fired for misconduct. The Suffield WPCA is holding a public hearing on June 11th; their proposed sewer use fee is \$340 for residential and equivalent units. On May 23rd, DEEP published a notice in the *Journal Inquirer* of their intent to approve the NPDES permit for the East Windsor WPCA.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

Motion: To suspend the regular meeting for the purpose of holding the public hearing on the Revision to the Sewer Use Charge.
Montstream/Mazza
Passed unanimously

IX. Public Hearing

Revision to Sewer Use Charge

Motion: To open the public hearing on proposed revision to sewer user charges.
Mazza/Montstream
Passed unanimously

Motion: To dispense with the reading of the individual revisions as itemized in the legal notice.
Montstream/Mazza
Passed unanimously

Mr. Anderson read the opening paragraph of the legal notice that was published in the *Journal Inquirer* on May 17, 2019. No one from the public was present. Mr. Anderson asked if there was any discussion; there was not any.

Motion: To close the public hearing on proposed revision to sewer user charges.
Mazza/Montstream
Passed unanimously

X. Public Hearing

Motion: To open the public hearing for Letourneau Bros Construction, 12 Field Circle.
Montstream/Mazza
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the *Journal Inquirer* on May 17, 2019.

There was no one present for Letourneau Bros Construction, 12 Field Circle. Mr. Enderle explained that this is a new active adult unit and none of the FCC has been paid.

Motion: To close the public hearing for Letourneau Bros Construction, 12 Field Circle.
Mazza/Montstream
Passed unanimously

XI. Action on Revision to Sewer User Charges

Motion: To impose a rate of \$388.00 per sewer user unit based on 5,050 sewer units, for a billable budget of \$1,885,489 for the FY2019-20.
Montstream/Mazza
Discussion: Mr. Montstream expressed his concern for the rate payers. He gave credit to Mr. Enderle, Mr. Alibozek and the staff. He knows they go above and beyond to keep the rate reasonable. The staff does a great job and stays on top of things. He hopes that at some point the rate could be held without an increase. Mr. Enderle explained that we are an anomaly; we don't take on debt. Other plants are borrowing for upgrades and improvements. Mr. Montstream reported that he always hears good things about the staff and facility. Mr. Enderle explained that the WPCA/WPCF are for economic development and are providing a good service for the Town. There is capacity at the plant which allows

for economic growth. Mr. Montstream appreciates that they are looking out for the rate payer. The staff is doing a great job.
Passed unanimously

XII. Action on Facility Connection Charges

Motion: To impose the Facility Connection Charges as published for Letourneau Bros Construction, 12 Field Circle.
Montstream/Mazza
Passed unanimously

XIII. Legal

a. Retainer Agreement between Attorney Lanza and the WPCA

Attorney Lanza \$7,500 for his retainer would be a reasonable rate of compensation. He explained that he would provide a letter with a scope of services. Attorney Lanza stated that this is a good board and he likes working for the WPCA.

Motion: To accept Attorney Lanza's proposal of \$7,500 retainer fee pending letter detailing the scope of services.
Montstream/Mazza
Passed unanimously

b. Sewer Ordinance Revision

Mr. Anderson reported that it is up in the air. It has gone to the Town Attorney.

XIV. Unfinished Business

a. IT Status

Mr. Alibozek reported that all is well. He has work to do on the front office computer.

b. Benefit Assessment Policy

This was not discussed.

XV. New Business

a. Bill Sheet Review

Mr. Anderson reported that we are 92% through the budget year and 83% of the money has been expended. Mr. Enderle reported that he is happy where we are. The budget is in good shape. We should end the year close to budget.

b. Superintendent's Report

Mr. Enderle reported that it has been a very busy month and the flow continues to be very high. The nitrogen limit is based on the flow. The hypo pumps have been turned on for the recreation season. The staff met with ICMA who has taken over for Voya. The air relief valve at the Mill St pump station was replaced by staff. The starter relay at Mill Pond was replaced. The flow meter has been calibrated. They are planning for jet flushing.

Mr. Anderson pointed out the Mr. Bednarz has a letter from MCC congratulating him on earning a 4.0 grade average in his courses. Mr. Alibozek added that Mr. Bednarz was graduating tonight. He earned his Associates Degree in Account and Business Administration.

c. Transfers

There were no transfers.

XVI. Adjournment

Motion: To adjourn the meeting at 8:24 p.m.
Mazza/Montstream
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary