

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of June 26, 2019

Members Present: Paul Anderson, Kirk Montstream and John Mazza

Members Absent: Dave Tyler

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza (arrived at 7:36 p.m.) and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:03 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

No items were added.

III. Acceptance of Minutes of May 29, 2019

Motion: To accept the minutes of May 29, 2019
Mazza/Montstream
Passed unanimously

IV. Communications

Mr. Anderson had several items of communication. The Town of Enfield had a legal notice regarding their NPDES permit renewal. The Town of South Windsor had a legal notice regarding their NPDES permit renewal. The East Windsor WPCA published their Sewer Use Charge Adoption notice. The Town of Suffield WPCA published their sewer use rate. It is \$340 for residential; over 46,000 gallons, residents are charged an additional \$8.13 per 1,000 gallons. The Town of Windsor Locks WPCA published their sewer use rate. It is \$8.50 per 1,000 gallons with a minimum charge of \$204.00. The Town of South Windsor WPCA has a flat rate of \$415. The Town of Manchester's rate is \$348 for residential. On June 11th, Planning & Zoning approved an extension request for the site plan of MMCT.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

COM2019-001 - 20 Craftsman Rd

COM2019-002 - 22 Craftsman Rd

Mr. Enderle explained that the owner of the properties is 42 Realty Corporation and the applicant is IBEW Local No. 42. The plans were submitted by JR Russo. COM2019-001 will be an office building with an estimated discharge of 118 gallons per day. COM2019-002 will be a training facility used on weekends with an estimated discharge of 23 gallons per day. These will be two separate connections and will be subject to a three year review.

Motion: To accept the application of COM2019-001 . 20 Craftsman Rd, 42 Realty Group Corporation.
Mazza/Montstream
Passed unanimously

Motion: To accept the application of COM2019-002 . 22 Craftsman Rd, 42 Realty Group Corporation.
Mazza/Montstream
Passed unanimously

BR01-019

Mr. Enderle explained that this is an application for a bond release for West River Farms. Over a year ago the WPCA had reduced their warranty bond to a maintenance bond for phases I&II. Phase I is manholes 1-6 and Phase II is manholes 6-10. West River Farms is requesting a bond release for phase I. Mr. Enderle recommends releasing half of the bond for Phase I conditionally on flushing the line. There is sanitary sewer debris in the line due to lack of flow.

Motion: To accept BR01-019 application for bond release of West River Farms Phase I.
Montstream/Mazza
Passed unanimously

VIII. Approval of Applications

Motion: To approve BR01-019 release of the Phase I letter of credit conditional on the line being flushed.
Montstream/Mazza
Passed unanimously

Motion: To approve the applications COM2019-001 and COM2019-002 as submitted based on the plan title block I.B.E.W. Local Union No. 42, 20-22 Craftsman Rd, East Windsor, CT, Map 93, Block 19, Lot 12-5 and 12-6, Zone: M-1, prepared by JR Russo & Associates LLC, 1 Shoham Rd, East Windsor, CT with revision date 6/24/19 Shift Sanitary Sewer.
Montstream/Mazza
Passed unanimously

Motion: To suspend the regular meeting for the purpose of holding the scheduled public hearing.
Mazza/Montstream
Passed unanimously

IX. Public Hearing

Motion: To open the public hearing for West River Farms LLC, 5 West River Rd.
Montstream/Mazza
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the *Journal Inquirer* on June 14, 2019.

There was no one present for West River Farms LLC, 5 West River Rd. Mr. Enderle explained that this is a new single family in a planned residential development and all of the FCC has been paid.

Motion: To close the public hearing for West River Farms LLC, 5 West River Rd.
Mazza/Montstream
Passed unanimously

Motion: To resume the regular meeting.
Mazza/Montstream
Passed unanimously

X. Action on Facility Connection Charges

Motion: To impose the Facility Connection Charges as published for West River Farms LLC, 5 West River Rd.
Montstream/Mazza
Passed unanimously

XI. Legal

a. Sewer Ordinance Revision

Mr. Anderson reported that it is in the hands of the Selectmen.

XII. Unfinished Business

a. IT Status

Mr. Alibozek reported that there will be a couple of projects going on. There was an issue with the security software used by Webster Bank. Webster Bank had also changed their website/platform for processing Lockbox without informing the WPCA. The issues have been resolved.

b. Benefit Assessment Policy

This was not discussed.

XIII. New Business

a. Step Program

Mr. Enderle, Mr. Alibozek, Mr. Anderson and the Union Rep met to review the step program. A handout was provided to the Board. Mr. Alibozek explained that page one was from the union contract, pages two and three were the resolution of the meeting. This program is to keep people sharp and not complacent. Mr. Enderle explained this is not a given. It will allow input from himself and Mr. Alibozek. The program would be reviewed again in June 2020, possibly extending it additional years beyond year two with bi-annual steps. Attorney Lanza felt the step program was a good idea and will keep staff focused. Mr. Anderson stated it would reward

people for gaining skills. Mr. Alibozek explained that it builds confidence and morale. Attorney Lanza stated that it will make the staff more productive and drive down costs.

Motion: To accept the continuation of the Step Incentive Program.
Mazza/Montstream
Passed unanimously

b. Bill Sheet Review

Mr. Anderson reported that the WPCA is 100% through the year and 90% of the budget has been spent. There will still be invoices coming in for this budget year. Mr. Enderle expects to be close to budget.

c. Superintendent's Report

Mr. Enderle reported that someone from Sardillia will be contacting the WPCA in regard to the connection charge. They are questioning if it is negotiable. The Board and Mr. Enderle agree that the connection charge is not negotiable; it is a regulation. Mr. Enderle explained that they are doing flow monitoring. The property will discharge to Wagner Lane. There is capacity at the plant but they need to be sure there is capacity in the line.

Mr. Enderle reported that a car dealership is looking to move into 8 South Main St. This is the former Enfield Appliance. It is currently on septic. Mr. Anderson stated that commercial properties must have public sewer and water. Mike Caronna from North Central Health has said that the owner of the car dealership would like to stay on septic. Mr. Enderle will respond to Mr. Caronna that the property will be required to connect to the sewer.

Mr. Enderle reported that it has been a busy month with not much out of the ordinary. The sewer use bills have gone out with an informational insert. The draft of the plant permit has been received. Work has been completed on the raw wet well. The staff has been completing the continuing education required by DEEP. This training is being done onsite by our service providers and vendors. The staff is being trained on the equipment they use.

Mr. Alibozek reported that he had received a phone call from a resident at River Ridge Condos about a candy cane vent pipe being knocked off by one of their contractors. Mr. Alibozek told the woman if their contractor couldn't fix it, to call back. She asked the WPCA to make the repair. Marc Brennan and Jon Ference repaired it. The woman called and left a message to say thank you. Mr. Alibozek played the message for the Board.

d. Transfers

There were no transfers this month.

e. Elections on July Agenda

Mr. Anderson reminded the Board that election of officers will be held in July.

XIV. Adjournment

Motion: To adjourn the meeting at 8:50 p.m.
Mazza/Montstream
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary