

**Town of East Windsor  
Water Pollution Control Authority**

**Minutes of August 29, 2018**

**Members Present:** Paul Anderson, Dave Tyler, and Kirk Montstream

**Others Present:** WPCA Superintendent E. Arthur Enderle III, Attorney Michael Lanza, WPCA Chief Operator Ed Alibozek, and Peter Pippin.

**Time and Place:** Paul Anderson, Chairman, called the meeting to order at 7:01 p.m. at the WPCA Administration Building, 192 South Water Street, East Windsor, CT.

**I. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**II. Added Agenda Items**

There were no added agenda items.

**III. Acceptance of Minutes of July 25<sup>th</sup>, 2018.**

**Motion:** To accept the minutes of July 25<sup>th</sup>, 2018.  
Montstream/Tyler  
Passed unanimously

**IV. Communications**

None reported.

**V. Visitors**

American Mulch, 266 Main Street, East Windsor, CT. was listed on the agenda as a "visitor". No one was present representing American Mulch, 266 Main Street, East Windsor, CT.

Peter Pippin was not scheduled but was present to address the WPCA's release of a drainlayer's excavation bond issued to Pippin and Son. Mr. Enderle will compose a letter to the insurance company providing the bond, requesting its release.

**VI. Public Participation**

There was no public participation.

**VII. Receipt of Applications**

There were no applications.

**VIII. Approval of Applications**

There were no applications to be approved.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing.  
Montstream/Tyler  
Passed unanimously

**IX. Public Hearing**

**Motion:** To open the public hearing for Donahue, 43 Rolocut Road through West River Farms, LLC,  
17 West River Road  
Montstream/Tyler  
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.

Mr. Enderle explained that this is a single family residential unit and the FCC has been paid in full. No one was present for Donahue, 43 Rolocut Road.

Mr. Enderle explained that this is new construction, assessed with 1 FCC each. The developer paid for 30 homes in full at the old rate of \$4,994. There was no one present for West River Farms LLC, 17 West River Dr.

**Motion:** To close the public hearing for Donahue, 43 Rolocut Road through West River Farms, LLC, 17 West River Road.

Montstream/Tyler  
Passed unanimously

#### **X. Action on Facility Connection Charges**

**Motion:** To impose the facility connection charges as published for Donahue, 43 Rolocut Road through West River Farms, LLC, 17 West River Road.

Montstream/Tyler  
Passed unanimously

#### **XI. Legal**

##### Retainer Agreement

Attorney Lanza had questions regarding his retainer, duties, and responsibilities as WPCA Attorney, and payment for such. Mr. Enderle will research Town's within CGOG or CCM who have similar socio-economic standing as East Windsor. Secondly, Mr. Enderle will inquire as to these Town's WPCA attorney fee structure.

##### Sewer Ordinance Revision

After brief discussion, it was decided Mr. Enderle will send each WPCA member current available documents, both regulations and ordinances.

#### **XII. Unfinished Business**

##### IT Status

Mr. Enderle acknowledged Mr. Alibozek's efforts for overseeing the recent SCADA and Remote Communications upgrades. Mr. Enderle felt the projects were completed without a hitch, and thanked Mr. Alibozek for managing each, and also for providing follow up training to the entire staff.

##### Benefit Assessment Policy

This was not discussed.

#### **XIII. New Business**

##### Bill Sheet Review

Brief discussion regarding the budget, with Mr. Enderle mentioning that a wrap up for '17 – '18 would be delivered soon by the Treasurer.

##### Superintendent's Report

Mr. Enderle remarked that the facility continues to run well. There was an abundance of Process Control and Lab related notes within the report, and Mr. Enderle wished to thank Konrad Karolczuk for successfully completing DMR-QA Study 38.

##### Transfers

There were no transfers scheduled.

The Board entered Executive Session at 8:20 p.m. to include Mr. Enderle and Attorney Lanza. Mr. Alibozek and Mr. Pippin left the meeting at this time.

**XIV. Executive Session**

Superintendent  
No motions were made.

**XV. Adjournment**

**Motion:** To adjourn the meeting at 8:37 p.m.  
Montstream/Tyler  
Passed unanimously

Respectfully submitted,

Edward Alibozek  
Chief Operator